



EPPING FOREST SCHOOLS PARTNERSHIP TRUST

Limes Farm Infant School and
Nursery
Limes Avenue
Chigwell
Essex
IG7 5LP



Headteacher Miss S Taylor
Telephone: 020 8501 1115
Email:
office@limesfarm.efspt.org

***** Starting Next Week*****

Dear Parents and Carers:

Introducing Weekly SENCO Drop-In Surgeries

To ensure all families have dedicated time to discuss their child's learning and developmental needs, we are launching a weekly SENCO Surgery every Wednesday afternoon between 2pm and 3pm.

These 15-minute individual appointments are designed for quick consultations, initial guidance, or updates regarding Special Educational Needs and Disabilities (SEND).

- When: Wednesdays, 2pm-3pm (4 x 15-minute slots)
- Format: In-person at school with the SENCO
- How to book: Please contact the school office

Please note: For class-specific daily updates, your child's class teacher remains your primary contact.

Complex review meetings or EHCP discussions will continue to be scheduled separately.

Thank you for your continued support.

Kind regards,
Heather Mills
SENCO

